**Appendix No. 1**

to the rules of admission and in-situ regime

at the oilfield of "JV "Kazgermunai" LLP

***Template of the official letter of request of the contracting organization for the entry of***

***Contractor's employees to enter oilfields of JV Kazgermunai LLP***

*(specify full name, contacts of the organization*

*- according to the letterhead of the organization)*

Deputy Director General

on production of "JV "Kazgermunai" LLP

*(specify)*

Dear (specify) and (specify)!

We hereby inform you that we are planning (assignment, sending on a shift) to "JV "Kazgermunai" LLP for the purpose of (specify the purpose of stay, number and date of the contract) in the period from (specify) to (specify) inclusive the following employees:

1. *(specify surname, first name, patronymic of the seconded employee)*;

2. *(specify surname, first name, patronymic of the seconded employee)*;

…

We hereby inform you of full and unconditional acceptance of the conditions of the Rules of pass and in-situ regime at the oilfield of "JV "Kazgermunai" LLP.

Respectfully,

*(specify the position of the authorized person)*,

*(specify the full name of the authorized person) (signature)*

SP

**Appendix No. 2**

to the rules of access and in-situ regime at the field of JV Kazgermunai LLP

***Template of the official letter of request of the contracting organization for the entry of vehicles of the contracting organization to the oilfields of***

***JV Kazgermunai LLP***

*(specify full name, contacts of the organization*

*- according to the letterhead of the organization)*

Deputy General Director

on production of "JV "Kazgermunai" LLP

(specify)

Dear (specify) and (specify)!

We hereby inform you that on the basis of the contract (specify number and date of the contract) we plan to enter the oilfield (specify which one: Akshabulak, Nuraly, Aksai) of "JV "Kazgermunai" LLP with the purpose of (specify purpose of stay, number and date of the contract) in the period from (specify) to (specify) the following vehicles:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *№ п/п* | *Vehicle make* | *State*  *number* | *Technical condition of the vehicle* | *Date of entry* | *Departure date* |
| *1* |  |  |  |  |  |
| *2* |  |  |  |  |  |
| *3* |  |  |  |  |  |
|  |  |  |  |  |  |

We hereby inform you of full and unconditional acceptance of the conditions of the Rules of pass and in-situ regime at the oilfield of "JV "Kazgermunai" LLP.

Respectfully,

*(specify the position of the authorized person),*

*(specify full name of the authorized person) (signature)*